

Dear parents/carers,

I am writing to invite you to Macmillan Academy's open evening. The event takes place on Thursday 16 September from 4pm until 8pm.

We are absolutely delighted that we can welcome you and the child to the academy. The evening is a great opportunity to see what we have to offer and to meet our wonderful staff and students.

To try to keep everybody as safe as possible, there are a few things that are different to our usual open evenings. Firstly, we would like you to book an arrival time slot so that we can manage the numbers arriving at any one time. Each time slot will have a maximum number of spaces. We would encourage adults visiting the academy to wear face masks and we will ensure that all rooms in use are well ventilated. If you do not book a time slot then you will still be able to attend the event but there may be a long wait until there is room inside the building.

At Macmillan, we understand that the move from primary to secondary school is a huge step and there is a lot for you to think about. Hopefully, by attending our event you will have the opportunity to ask any questions that you may have.

We really hope that you can attend our open evening, booking information can be found on our website: www.macmillan-academy.org.uk.

Take care,

Mrs R Coning
Head of School