

SchoolGateway - Y6/7/8/9/10

1 August 2016

Dear Mr

I wrote to you recently to explain that we were launching a new method of communicating with parents/guardians via the online service 'School Gateway'. The system will be developed further from 20 August 2016 so that you will be able to make online payments via the School Gateway smartphone app or website. You will also be able to view meal balances and top them up at any time.

This will replace our current system 'ParentPay' which will cease to work on 20 August 2016.

We will notify you by text or email when new items such as trips or tickets for events are available for payment on School Gateway.

Aside from saving the academy time and money on administration, School Gateway will also make it easier for to pay any time and reduce the amount of cash being carried by children on academy premises.

It's quick and easy to activate your School Gateway account. All you need is the email address and mobile number that the academy holds on record for you (contacts with parental responsibility).

- **Download the app:** If you have a smartphone, please download School Gateway from your app store (Android and iPhone). The app shows the same information as the website PLUS you can message the academy for FREE – this will also save the academy money when we send you a text message.

OR

- **Visit the website:** www.schoolgateway.com and click on 'New User'. You'll receive a text message with a PIN number. Use this PIN to log into School Gateway.

If you're having trouble logging in, it may be because the academy doesn't have your current email and mobile phone number on record. Please contact Lynn Bede (l.bede@macademy.org.uk or 01642 736530).

We hope that you will find School Gateway a great way to keep up to date with what's going on and to help with payments in the future.

Yours sincerely,



A Jordan
Deputy Principal